



Application for Admission

Associate (ATMA)

Membership Levels - Associate

ATMA

For Accountants who have completed a TAFE Diploma in Accounting; or Graduates with degrees in Administration, Banking and Finance, Law, Local Government, Management or Marketing.

'**ASSOCIATES**' must complete a Professional Upgrade Program (PUP) at an Australian University or equivalent within five (5) years of joining the ATMA to advance to '**MEMBER**' status.

ATMA members in Public Practice are required to hold a Public Practice Certificate (PPC).

ATMA members entering Public Practice are required to complete the ATMA PPC program before a PPC will be issued.

Membership runs 1st January – 31st December each year.

Questions

ATMA

Should you have any questions regarding this application please contact the Membership Administrator on telephone + 61 2 9579 2256 or via email membership@atma.com.au.

Personal Details

ATMA

Title Mr Mrs Ms Miss Other

Surname

Given Name/s

Preferred form of given name

Date of Birth Day Month Year

Address Details

ATMA

Address

Suburb State

Postcode Country

Home telephone Mobile phone no.

Home email

Postal Details

ATMA

Address

Suburb State

Postcode Country

Preferred email



Application for Admission

Associate (ATMA)

Current Employment / Business Details

ATMA

Company Name

Address

Suburb State

Postcode Country

Position

Telephone no. Fax no.

Work email

Period of employment

Previous Positions

ATMA

POSITION HELD	NAME OF EMPLOYER	NATURE OF BUSINESS	FROM	TO
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Tertiary Qualifications

ATMA

Qualifications Year Attained

Registration as Tax Agent or BAS Agent

ATMA

If you are a Registered Tax Agent or Registered BAS Agent – please provide your registration number.



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Other Professional Association Membership

ATMA

Professional Association Name	Membership Status	Date Joined

How did you hear about the ATMA

ATMA

Referral by ATMA member Members Name

Referred by Tax Practitioners Board or ATO

ATMA Website ATMA Journal - Tax Practice Yellow Pages

Direct Mail Advertisement in

Declaration

ATMA

I hereby declare that:

The information supplied in this application form (on all pages and attachments) is true and correct.

1. I have/have not been refused admission to the ATMA or any other Professional Body.
2. I have not had any Statutory Registration or Professional Body membership cancelled.
3. I am not a bankrupt.
4. I understand that this application must be accompanied by the joining fee to cover the costs associated with processing the application and I understand that this fee is not refundable under any circumstances.
5. I authorise the ATMA to publish my name in the ATMA Journal – Tax Practice.

NOTE: In the event of any such refusal or cancellation of membership or registration full particulars must accompany this application.

Signature

Date

Documentation to be included with you Application Form

ATMA

1. An original statement of Academic record, showing subject/s passed and qualification awarded. (A certified copy will be sufficient).
2. Copy of Public Practice Certificate (if one held)
3. Reference from present employer.
4. Reference as to character.



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Payment – Tax Invoice

ATMA

Please enclose your payment with your application.

Enclosed is my cheque (payable to ATMA)

Please charge my:

American Express

Diners Club

MasterCard

Visa

Card Number

Expiry Date

CCV

Credit Check Value (CCV) – FOR MASTERCARD & VISA ONLY – found on the signature strip on the back of your card. It is the last 3 digits following your credit card number. **WE CANNOT PROCESS YOUR PAYMENT WITHOUT THIS NUMBER.**

Cardholder's name

Cardholder's signature

Date

Joining Fee (AUD) \$ 286.00

Membership fee (AUD) \$ 594.00

Add 2011 / 2012 ATMA Public Practice Certificate Fee (if required) (AUD) \$ 363.00

TOTAL TO BE DEBITED / CHEQUE ENCLOSED (AUD) \$

(This Tax Invoice includes GST where applicable)

IMPORTANT NOTE:

ATMA members entering Public Practice are required to complete the ATMA PPC program before a PPC will be issued.

Please also be advised that if you hold a PPC and would like to undertake audits of Self Managed Super Funds (SMSF's) you will need to complete an SMSF Audit Workshop.

For admission to the ATMA every applicant shall:

- a. Apply in writing on the prescribed form and pay the prescribed fee for admission;
- b. Provide documentary evidence of being the holder of Australia Tertiary qualifications approved by General Council or of overseas qualifications approved by General Council;
- c. Comply with such other conditions and possess such other qualifications as determined by General Council

Please send your completed Application Form with payment to

ATMA

Membership Administrator
Association of Taxation & Management Accountants
PO Box 509
HURSTVILLE BC 1481

Suite 2 Level 7,
12 Ormonde Parade
HURSTVILLE NSW 2220

Ph: + 61 2 9579 2256
Fax: + 61 2 8003 9737



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